

NOTICE

As per the Section 35(a) of the Immigrants and Emigrants Act No.20 of 1948 as amended in 2015, the Department of Immigration and Emigration introduced mandatory collection of biometrics (fingerprints and digital face image) from passport Applicants applying in Sri Lanka on 15 August 2015. Accordingly, the Department of Immigration and Emigration will be introducing a new procedure to collect the biometrics from the Applicants; applying for passports through Sri Lanka Overseas Missions with effect from 01st January 2018.

Mandatory Collection of Biometrics from Passport Applicants applying through Sri Lanka Overseas Missions with effect from 01st January 2018

- The collection of biometrics [fingerprints and digital face image] from passport Applicants through Sri Lanka Overseas Missions has been made mandatory with effect from 01st January 2018 by the Department of Immigration and Emigration of Sri Lanka [DIE].
- Accordingly, all Sri Lankans (**between the ages 16-60 years**); applying for a new Sri Lankan Passport through the Embassy of Sri Lanka, Sweden on or after 01st January 2018; **must complete new Passport Application Form K-I.M.35** and will be required to provide bio metric data to the Department of Immigration and Emigration upon his /her first entry to Sri Lanka:
- **Departure from Sri Lanka will be allowed only after completion of this requirement.** Therefore, you are kindly requested to arrange your visit to Sri Lanka in such a way allowing sufficient time to provide biometrics to the Department of Immigration & Emigration. **Please note that these biometrics cannot be provided at the Airport prior to the departure.**

Procedure for Biometric Collection upon arrival in Sri Lanka

Step 1 – On arrival in Sri Lanka, you should directly report to the Chief Immigration Officer [CIO] at the Airport and he will issue a system generated Biometric Data Acquisition Form [BDA] in duplicate with a unique reference number along with a guidance note.

Step 2 – The Applicant has to fill and sign the Form BDA in duplicate and produce it to the Senior Authorized Officer at the collection desk. One copy of the BDA will be returned to the Applicant, to be produced to the Department of Immigration & Emigration at the time of biometric enrolment.

Step 3 – The Applicant should visit the Department of Immigration & Emigration Head Office or Regional Office for biometric enrolment. To avoid delays, you may reserve an appointment for fingerprints submission via online reservation system found in the Department website [www.immigration.gov.lk].

Step 4 – You have to submit the BDA Form to the Overseas Mission Division of the Department of Immigration & Emigration Headquarters at Battaramulla or to one of the Regional Offices. No payment is required.

Step 5 – Please follow the instructions given by the Officers in providing biometrics data. Completion of biometric enrolment process will take approximately 45 minutes.

Step 6 – The Applicants who successfully complete this process will be issued a Biometrics Declaration Form. After completion of this process, the system will be automatically activated/updated facilitating the departure of the Applicant from Sri Lanka.

- Biometric enrolment process will not change existing information on the passport of the passenger.
- Passport Application Form K-I.M.35 has been revised to include client Undertaking Section (section 20). This section has to be signed by the Applicant. Application will not be accepted without the signature of the Applicant under any circumstances. The revised Form K-I.M.35 can be downloaded from [here](#).

**Contact Nos./Regional Offices of the Department of Immigration and Emigration:
(Working hours 8.00 am -2.00 pm – Monday to Friday except public holidays)**

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