

APPLICATION FOR VISA FOR MEDIA PERSONNEL CHECK LIST

Following supporting documents should be submitted:

Please “√” the checklist and attach it to the application before submitting the documents at the counter/via post.

S.No	Visa for Media Personnel	Applicant checklist	Officer checklist
1.	Completed ETA Business visa application form		
2.	Current passport (valid for at least 6 months from the date of arrival)		
3.	One recent passport-sized (3.5cm x 4.5cm) photograph		
4.	Invitation from host company in Sri Lanka		
5.	Credentials [letter from employer/organization]		
6.	Synopses of the production		
7.	List of media equipment to be cleared by Sri Lanka Customs on arrival		
8.	Approval from the National Film Corporation (NFC) if applicable		
9.	Application for filming in wildlife protected areas, if applicable		
10.	SLTPB selection Criteria for Journalists/TV Crews for FAM Tours form, if applicable		
11.	Letter of Invitation by the Sri Lankan authorities (if applicable)		
12.	Flight reservation of a return ticket		
13.	International vaccination certificate	Yes: No:	

ETA Application for Tourist / Business / Transit By Third Party - Individual/ Group

Purpose of Visit [to be marked (X) in relevant cage]

Tourist <input type="checkbox"/>	Business <input type="checkbox"/>	Transit <input type="checkbox"/>
<input type="checkbox"/> Sightseeing or Holidaying <input type="checkbox"/> Visiting friends and relatives <input type="checkbox"/> Medical treatment including Ayurvedic (herbal) <input type="checkbox"/> Participate in sporting events , competitions and activities relating to cultural performance	<input type="checkbox"/> Conferences, Workshops and Seminars <input type="checkbox"/> Participate in Business meeting and negotiations <input type="checkbox"/> Participate in Art, Music and Dance events <input type="checkbox"/> Participate in Religious events <input type="checkbox"/> Short term Training programs <input type="checkbox"/> Participate in Symposiums	Two Days (Transit Visa is limited ONLY for two days)

Travel Information

Intended Arrival Date* yyyy/mm/dd	Port of Departure	Final Destination*	Flight Number & Name of Airline / Vessel

Contact Details of Foreign Company / Organization – Business Purpose only

Company / Organization Name*	Address of Sri Lankan Company				
	Number & Street*	City*	State*	Zip/Postal Code	Country

E- mail Address*	Telephone Number*	Mobile Number	Fax Number

Contact Details of Sri Lankan Company / Organization – Business Purpose only

Company / Organization Name*	Address of applicant's Company				
	Number & Street*	City*	State*	Zip/Postal Code	Country

E- mail Address	Telephone Number*	Mobile Number	Fax Number

Contact Details Third Party

Type of Third Party

Organizational

☐

Company

☐

Personal

☐

Surname / Family name *	*Other Name / Given Name	Address of Third Party				
		Number & Street*	City*	State*	Zip/Postal Code	Country

E- mail Address*	Telephone Number*	Mobile Number	Fax Number

Applicant Information – Individual Application – Third Party ETA

Surname / Family Name*	<input style="width: 100%;" type="text"/>						
Other / Given Names*	<input style="width: 100%;" type="text"/>						
Title*	Mr. <input type="checkbox"/>	Mrs. <input type="checkbox"/>	Miss. <input type="checkbox"/>	Ms. <input type="checkbox"/>	Rev. <input type="checkbox"/>	Dr. <input type="checkbox"/>	Master. <input type="checkbox"/>
Date of Birth*	Year <input type="text"/>	<input type="text"/>	<input type="text"/>	Month <input type="text"/>	<input type="text"/>	Day <input type="text"/>	<input type="text"/>
Gender*	Male <input type="checkbox"/>				Female <input type="checkbox"/>		
Nationality*	<input style="width: 100%;" type="text"/>						
Country of Birth*	<input style="width: 100%;" type="text"/>						
Occupation	<input style="width: 100%;" type="text"/>						
Passport Number*	<input style="width: 100%;" type="text"/>						
Passport Issued Date*	Year <input type="text"/>	<input type="text"/>	<input type="text"/>	Month <input type="text"/>	<input type="text"/>	Day <input type="text"/>	<input type="text"/>
Passport Expiry Date*	Year <input type="text"/>	<input type="text"/>	<input type="text"/>	Month <input type="text"/>	<input type="text"/>	Day <input type="text"/>	<input type="text"/>

Passports should valid for at least six months from the date of arrival to Sri Lanka

Child Information (If included in the parent's passport)

	Parent's Passport No	Surname/Family Name*	Other/Given* Names	Date of Birth* yyyy/mm/dd	Gender*
1					
2					
3					
4					
5					
6					

Declarations

Do you have valid resident VISA for Sri Lanka?*	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you currently in Sri Lanka and/or possess an ETA for Sri Lanka?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have multiple entry VISA for Sri Lanka?*	Yes <input type="checkbox"/>	No <input type="checkbox"/>

* Mandatory Field.

I solemnly declare that the information furnished by me in this application is true and I have not willfully suppressed any information that is required, that in the event of issue of visa I shall comply with the terms and conditions subject to which the visa is granted, and that I shall not engage myself in any employment, paid or unpaid, or in any business or trade other than the purpose of visit is granted, and that I shall notify the Controller of Immigration and Emigration of any change in my addresses during my stay in Sri Lanka.

Date:

.....
Signature of applicant

Applicants' Information – Group Application – Third Party ETA –If Applicable

S/N	Passport Number	Nationality	Title	Surname	Other Name	Gender	Date of Birth yyyy/mm/dd	Passport Issue Date	Passport Expiry Date
01									
02									
03									
04									
05									
06									
07									
08									
09									
10									

Child Information (If included in the parent's passport)

	Passport Number*	Surname*	Other Name*	Date of Birth* yyyy/mm/dd	Gender*
01					
02					
03					
04					

Declarations

Do you have valid resident VISA for Sri Lanka?*

Yes ☐ No ☐

Are you currently in Sri Lanka and/or possess an ETA for Sri Lanka*

Yes ☐ No ☐

Do you have valid multiple entry VISA for Sri Lanka?*

Yes ☐ No ☐

* Mandatory Field.

I solemnly declare that the information furnished by me in this application is true and I have not willfully suppressed any information that is required, that in the event of issue of visa I shall comply with the terms and conditions subject to which the visa is granted, and that I shall not engage myself in any employment, paid or unpaid, or in any business or trade other than the purpose of visit is granted, and that I shall notify the Controller of Immigration and Emigration of any change in my addresses during my stay in Sri Lanka.

Date:

.....
Signature of applicant